



NATRONA COUNTY PARKS BOARD AGENDA

Roy Buck, Chairman
Dave North, Vice-Chairman
Jim Miller, Secretary
Stuart Hill, Member
Tina Kruse, Member

Thursday, July 9, 2020 5:30 p.m.
Natrona County Courthouse, 200 North Center, Casper, Wyoming
2nd Floor, Old District Courtroom #1

Functions as an Advisory Board to the County Commissioners, makes recommendations on Projects, Programs and Policies

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF June 11, 2020 MEETING as recorded on YouTube

V. REPORTS - Parks Director

A. MOUNTAIN PARKS UPDATE:

- 1. Mountain well/water system:** The water system has been turned off and the drilling of a new water well has been placed on hold due to the structural issues that exist at the Trails Center. The campgrounds are not being serviced with water at this time. Discussions with the DEQ and the EPA are ongoing to see if modifications can be made to the existing water well. If the modifications are approved we will move ahead with their implementation and then we will be able to furnish water to the Trails Center only.
- 2. Signage:** Mr. Petrea had reached out to RDG Planning & Design from Des Moines, Iowa for a quote to provide services on Trail signage and a Wayfinding Master Plan. We have a call into them to discuss the scope of work and their proposal. I am also researching the availability of kiosks that are appropriate for placement at various sites throughout the mountain parks system.
- 3. Biathlon Venue:** A new two stall vaulted toilet was installed in June and is operational.
- 4. Trail Center Maze Are:** A new two stall vaulted toilet was installed in June and is not operational yet because it is designed to have 4 to 5 feet of snow around it to allow access. For summer use gravel base needs to be placed around it to make it accessible and this has not been done yet. There are signs on it indicating it is out of service.
- 5. Rotary Park Bridal Trail Construction:** A Notice of Award was issued to 383 Construction on June 29, 2020, we are awaiting the signed contract and insurance documents at this time. The contractor will advise of his schedule to construct as soon as all documents have been received. 383 bid \$81,500.00 and the Engineering & Construction Management was \$21,400.00.

6. **Ponderosa Shelter:** Spoke with the Ginsbach Construction on July 1st to finalize the configuration of the build for windows and door placement. Construction is estimated to start within the next two weeks and installation on site will be coordinated with the Road & Bridge Dept. to make sure the road to the site are passable.
7. **Bear Trap Meadow Shelters:** A decision to temporarily repair the roof and masonry features of the three shelters has been made. The roofs will get a moderate treatment to secure them for the rest of this season and the masonry (rock features) will be secured or repaired. A budget has been approved to design and build three new shelters by spring of 2021.

Stateline No. 7 (Lyle T. Mirtha, AIA) has provided a proposal which includes Geotechnical, Civil Engineering, Landscape, survey etc. Environmental Assessment and Site design for an open style building with no fire place, no restroom and no demolition of existing shelters or foundations. His proposal is for \$17,850. Lyle was the designer of the David Street Station in Casper. We plan on having an opportunity for the public to participate in the selection of the final design.

8. **Central Wyoming Trails Association:** Update on potential summer projects.

B. PATHFINDER/ALCOVA UPDATE:

1. **Road Maintenance:** A contract was signed between the County and WLC on 11/5/19 for design and bidding out the drainage improvements and gravelling of roads in the Cabin area, Black Beach and Cottonwood Beach. A site review was conducted 12/31/19. The final design was sent to the BOR in May for their review and NEPA approval, we are awaiting their final approval. I anticipate this project going out to bid soon with a completion date of November 1, 2020.
2. **Boathouse & Dock SO:** Requested an approval from the BOR to locate it just east of the Alcovia Marina. The facility will serve the Sheriff and the Game & Fish offices respectfully. Approval was granted for exploratory digging or drilling to find bedrock this was accomplished and now the building is undergoing design.
3. **Drone Flight:** Aerial flight was completed for each of the following areas (Cabins, Trailer Park, Boat Club, and Ski Club) The data that was collected has been given to the BOR and there is a meeting scheduled on 7/9/20 to review the compiled inventory.
4. **Lights at the Pathfinder Boat Ramp:** A plan to install 3 solar lights on poles was submitted to the BOR, they came back with a recommendations to use a less intense light due to (light pollution) The contractor is now in the process of trying to find a light that meets the BOR requirements for lower level emissions. Lights are being provided by the Walleye Fishing Club.
5. **Site Modification Process and Guidelines:** The BOR provided the Final Draft of the Site Modification Process and Guidelines for Alcovia and Pathfinder Reservoirs, dealing with the leaseholders and any proposed modifications to property. Mr. Gutierrez and Eric Nelson along

with myself are reviewing their comments and then the document will be finalized and implemented.

6. **Full Hookup Bath House:** Haass Construction started the foundation for the Bath House last week, they anticipate paving the full hookup spots the third week in July. Project is looking good.
7. **Master Plan Approvals:** The Casper Water Ski Club, Alcova Marina and the Casper Boat Club are still awaiting their master plan approval from the BOR, I will be working to expedite this process that has stalled due to lack of information and communication.
8. **Water/Sewer System:** There was a failure of the automated SCADA system that operates the water pump and the sewer lift stations at Alcova. The water system serves 155 trailers, 22 Full Hookups, Casper Boat Club, Casper Water Ski Club and the Alcova Marina/trailer Park. It also serves the general public via the fill stations. This system failed to fill the water tank on Sunday night June 21st crews were dispatched and with the help of service techs, electrical devises were replaced and the system has been functioning normally.
9. **Backup Water Operator:** We have contracted with WG3 LLC to provide a licensed backup operator at the Lake. The cost of this service is \$250 per month on an as needed basis.

VI. DISCUSSION TOPICS:

- A. **Parks Rules and Regulations:** Awaiting final approval.

VII. PROPOSALS & PERMITS

- A. All pending proposals and permits are under review for completeness and follow up with the BOR to schedule approval. I am also working with Jason Gutierrez to close out any outstanding permits.

VIII. PUBLIC COMMENTS

IX. BOARD MEMBER COMMENTS

X. ADJOURNMENT

The agenda is subject to amendment