

**MEETING OF THE NATRONA COUNTY LIBRARY BOARD  
JANUARY 9, 2019**

*The meeting was called to order at 12:04 pm by President Hampton O'Neill.*

**MEMBERS PRESENT:** *Kate Sarosy, Shannon Dutcher,  
Kyle True, Hampton O'Neill, Linda Nix*

**ALSO PRESENT:** *Lisa Scroggins, Executive Director  
Kate Mutch, Assistant Director  
Greta Lehnerz, Business Manager/Human Resources  
Nathan McGregor, Public Relations and Marketing  
Forrest Chadwick, Natrona County Commissioner  
Eric Nelson, Natrona County Attorney  
Sherry Good, Friends of the Library  
Beth Worthen, Natrona County Library Foundation*

**APPROVAL OF AGENDA**

*It was moved to approve the agenda. (True/Sarosy); motion carried.*

**PUBLIC COMMENTS**

*None*

**DISPOSITION OF MINUTES FROM THE DECEMBER 12, 2018 MEETING**

*It was moved to approve and file the minutes for the December 12, 2018 meeting.  
(Nix/Dutcher); motion carried.*

**FINANCIAL REPORT**

*It was moved to approve the Financial Report and payment of December 2018 bills.  
(True/Dutcher); motion carried.*

**COMMISSIONER'S REPORT**

*Commissioner Chadwick informed the Board Converse County had a sales tax increase of 70% and Natrona County is up 3.7% from last year at this time. This 3.7% increase is only a small increase of the 34% decrease from two years ago. He also stated building permit applications are flat.*

*The vacant commissioner position should be filled at the February 19, 2019 BOCC meeting.*

*Beth Worthen asked Commissioner Chadwick about legislative bills the county may be supporting during this legislative session. He stated the Commissioners and elected officials as a whole take a position on bills that affect Natrona County.*

### **DIRECTOR'S REPORT**

*The Director reported the new carpet and paint in the Crawford Room have been completed and the look and feel of the space was improved greatly. (This was done using One Cent facilities funding.)*

*The library has started tracking statistic on some existing services. Included are the number of proctored exams and technology appointments by the Adult Services staff and notary service provided by several staff members.*

*The Director informed the Board she is serving on the City of Casper's Community Census Count Committee.*

*The elevator was down for a short time but is now repaired. There are HVAC issues at the Edgerton Branch Library but Fred Parsons is working to resolve the issues.*

*A car parked in the library parking lot rolled and hit one of the benches on library property. The Director is working with Fred Parsons and the County legal department to make a claim against the patron's insurance to repair the concrete and repair or replace the damaged bench.*

### **FOUNDATION REPORT**

*Beth Worthen reported the annual appeal campaign may exceed last year's amount. A few donations are still being received.*

*The awareness campaign will include radio ads featuring transformative stories from library patrons. They are working on producing a 21<sup>st</sup> century library connections publication that will have multiple uses.*

*There is a Foundation meeting tomorrow, January 10, 2019 at noon. Kyle True and Linda Nix will attend. The Director will be out of town but will attend by phone.*

### **FRIENDS OF THE LIBRARY REPORT**

*Sherry Good reported the Friends recorded 3,199.75 volunteer hours in 2018. The Friends continue to be successful selling books on Amazon. Sherry talked with a member of AARP concerning ways to assist elderly patrons who attend the booksales. They are also looking at purchasing retractable aisle stanchions to assist in crowd control during future booksales. The Friends are now recycling books not suitable for local resale with Thrift Books.*

*Shannon Dutcher will attend the Friends meeting on January 16, 2019 at 5pm.*

### **OLD BUSINESS**

*The Grievance Policy is still tabled pending revision suggestions from County Attorney Nelson.*

*Hampton O'Neill reported he has not received a response to his letter dated December 21, 2018 sent to Mayor Coleman in which O'Neill again invited Mayor Coleman and the Mills Town Council to discuss possible ways to keep the Mills branch library open.*

**NEW BUSINESS**

*None*

**ADJOURNMENT**

*It was moved to adjourn the meeting at 12:58pm. (Sarosy/True); motion carried.*

*K. Barry*  
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*[Signature]*  
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*Shannon Dutcher*  
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