



**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
May 7, 2013**

The regular meeting of the Board of County Commissioners was brought to order at 5:30 p.m. by Chairman Bill McDowell. Those in attendance were Commissioners Forrest Chadwick, Rob Hendry, Terry Wingerter, Matt Keating, County Attorney Bill Knight, Deputy County Attorney Heather Duncan-Malone, County Clerk Renea Vitto and Commissioners' Assistant Michelle Maines.

Commissioner Wingerter moved for approval of the Minutes of Proceedings for April 16, 2013. Commissioner Chadwick seconded the motion. Motion carried.

Commissioner Hendry moved for approval of payment of bills in the amount of \$2,059,635.34. Commissioner Chadwick seconded the motion. Motion carried.

Chairman McDowell announced Alisha Boam, Simon Shutts and Morgan Thomas as the 2013-2014 County Commissioners Scholarship Recipients.

**Contracts, Agreement, Resolutions**

**A. Resolution 18-13 Transfer of Funds/Unanticipated Revenue**

Clerk Vitto reported the following proposal is to transfer \$377,830.56 from Unanticipated Revenue to proper account lines: Commissioner/Projects, Grants Victim Emergency Service-\$4,156.81; Commissioner/Projects, Grants Victim Services Salary Funds-\$2,737.67; Commissioner/Projects, Grants IECPG 2010-\$15,234.70; Commissioner/Projects, Grants Citizen Corp Program 2010-\$1,654.96; Commissioner/Projects, Grants HSGP 2010-\$198,246.89; Commissioner/Projects, Grants LETPA 2012-\$904.93; Commissioner/Projects, Grants Asset Forfeiture Expenditures-\$1,071.33; Commissioner/Projects, Grants Victim Services Training & Equipment-\$10,419.62; Commissioner/Projects, Grants SHSP 2011 Grant-\$112,161.39; Commissioner/Projects, Grants LETPA 2011 Grant-\$30,343.80; Commissioner/Projects, Grants State VAWA Funds-\$530.68; Coroner Grants-\$367.78

Commissioner Chadwick moved for approval of Resolution 18-13 Transfer of Funds. Commissioner Hendry seconded the motion. Motion carried.

**B. 2013 Business Ready Community (BRC) Grant & Loan Program –Regional Fiber Planning Grant (CAEDA) (Resolution 19-13)**

Chairman McDowell reported the grant was discussed in detail during the work session earlier today.

Chairman McDowell opened the public hearing.

Hearing no comments, Chairman McDowell closed the public hearing.

Commissioner Wingerter moved for approval of the Regional Fiber Planning Grant and Resolution 19-13. Commissioner Chadwick seconded the motion. Motion carried.

**C. Road Closure Rules/Regulations for Special Events**

Attorney Malone reported this permit application and road closure rules are for special events within the county requiring a partial or full closure of a county road. Rules/Regulations were prepared by the Road & Bridge Department. Mike Haigler, Road & Bridge Superintendent was available for questions.

Chairman McDowell opened the public hearing.

Hearing no comments, Chairman McDowell closed the public hearing.

Commissioner Wingerter moved for approval of the Road Closure Rules/Regulation for Special Events. Commissioner Hendry seconded the motion. Motion carried.

**D. ZC13-0002**

Gene Wallace, Development reported this is a request by River Heights Development (applicant) and Keith Tyler (Representative) for a Zone Map Amendment (zone change) from Urban Agricultural (UA) zoning and Light Industrial (LI) zoning to Urban Mixed Residential (UMR) zoning. The land affected by the proposed zone map amendment is an 18.574-acre tract; the property is accessed from Robertson Road. On April 30, 2013 the Planning & Zoning Commission recommended approval.

Chairman McDowell opened the public hearing.

Speaking in favor: Keith Tyler (Casper)

Speaking in opposition: Linda Bergeron (Casper)

Hearing no further comments, Chairman McDowell closed the public hearing.

Commissioner Wingerter moved for approval of the Zone Change incorporating the Development Department's proposed motion, finding of facts and board recommendations. Commissioner Keating seconded the motion. Motion carried.

**E. PS13-0002**

Gene Wallace, Development reported this is a request by River Heights Development (applicant) and Keith Tyler (representative) for the River Heights Subdivision, consisting of 64 lots and 2 tracts totaling 18.574-acres; the subdivision will be accessed from Robertson Road. The developer has also requested a reduction of the minimum lot size in the subdivision to 7,000 square feet. On April 30, 2013 the Planning & Zoning Commission recommended approval.

Attorney Knight recommended the motion also include a minor deviation from the standard subdivision agreement with regard to the surety required by the developer. The surety required would be 115% of the amount required to complete the roadways to county road standards.

Chairman McDowell opened the public hearing.

Speaking in favor: Keith Tyler (Casper)

Speaking in opposition: Linda Bergeron (Casper)

Speaking neither in favor or opposition: Judy Jones (Casper)

Hearing no further comments, Chairman McDowell closed the public hearing.

Commissioner Hendry moved for approval of the Platted Subdivision incorporating the Development Department's proposed motion, surety provided for completion, reduction in lot size, finding of facts and board recommendations. Commissioner Wingerter seconded the motion. Motion carried.

#### **F. TA13-0001**

Gene Wallace reported this is a request by Natrona County Development Department staff to consider a text amendment to modify the *Zoning Resolution of Natrona County, Wyoming*, to adopt regulations relating to an exemption from minimum lot size requirements for utility installations. On April 30, 2013 the Planning & Zoning Commission recommended approval. To date there has been no public comment.

Chairman McDowell opened the public hearing.

Hearing no further comments, Chairman McDowell closed the public hearing.

Commissioner Hendry moved for approval of the Text Amendment incorporating the Development Department's proposed motion, written finding of facts and board recommendations. Commissioner Chadwick seconded the motion. Motion carried.

### **Contracts, Agreement, Resolutions**

#### **A. Contract for Professional Services with Steven Kurtz (NC Historic Preservation Commission)**

Attorney Knight reported this is a contract to photograph cemeteries to be published in a brochure or book in the amount of \$1,500.00. Contract has been approved

as to form by the County Legal Department. Commissioner Chadwick reported the funding will come from the NC Historic Preservation Commission.

Commissioner Hendry moved for approval of the Contract. Commissioner Wingerter seconded the motion. Motion carried.

**B. Resolution 20-13 Authorizing a Contract for Professional Services**

Dick O'Hearn, Parks Department reported the Contract is with CEPI for conceptual designs in the amount of \$24,000; amendments to the Contract will need to be done later for future plans as needed. A ceiling amount of \$144,000 has been quoted.

Commissioner Hendry moved for approval of the Resolution. Commissioner Wingerter seconded the motion. Motion carried.

**Approval of the Consent Agenda**

Commissioner Chadwick moved for approval of the consent agenda. Commissioner Hendry seconded the motion. Motion carried.

**Public Comments:**

Chairman McDowell opened the floor to Public Comments.

Judy Jones, (Casper) asked about the construction of Poison Spider Road and thanked Mike, R&B, for blading her road.

Chairman McDowell gave Judy Jones the contact information for WYDOT.

Linda Bergeron, (Casper) asked about the Public Notice Process of the Master Plan.

Chairman McDowell reported there will be public notices published in the newspaper and website, although we are not at that point yet.

Hearing no further comments, the floor was closed.

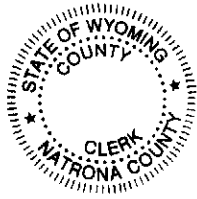
**Commissioner Comments:**

Chairman McDowell opened the floor to Commissioner Comments.

Hearing no comments, the floor was closed.

**Adjournment:**

There being no further business to come before the Board of Commissioners,  
Chairman McDowell adjourned the meeting at 6:56 p.m.



BOARD OF NATRONA COUNTY COMMISSIONERS

*Bill M. Dowell*  
\_\_\_\_\_  
Chairman, Bill McDowell

ATTEST:

NATRONA COUNTY CLERK

*Renea Vitto*  
\_\_\_\_\_  
Renea Vitto

**My term of office expires  
January 5, 2015**