



**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
July 2, 2013**

The regular meeting of the Board of County Commissioners was brought to order at 5:30 p.m. by Chairman Bill McDowell. Those in attendance were Commissioners Forrest Chadwick, Rob Hendry, Terry Wingerter, Matt Keating, County Attorney Bill Knight and , Deputy County Attorney Heather Duncan-Malone, County Clerk Renea Vitto and Commissioners' Assistant Michelle Maines.

Commissioner Wingerter moved for approval of the Minutes of Proceedings for June 18, 2013 & June 27, 2013. Commissioner Hendry seconded the motion. Motion carried.

Commissioner Hendry moved for approval of payment of bills in the amount of \$212,423.66. Commissioner Chadwick seconded the motion. Motion carried.

Public Hearings

A. CDBG Application to the WBC-(WMCF) WY Medical Center Foundation's Masterson Place (Resolution 38-13)

Attorney Knight reported this grant application is in the amount of \$15,000 with a \$15,000 match from (WMCF) Wyoming Medical Center Foundation. There is no cost to the county; WMCF is responsible for all handling and reporting.

Chairman McDowell opened the public hearing.

Alisha Havens, Director of the WMCF; distributed a report. Obtaining a planning and feasibility study to plan for future development will be the first step. Any patient from Natrona County needing care in Natrona County can use this facility. If approved WMCF will seek another CDBG as well as securing private donations.

Hearing no further comments in favor or opposition, Chairman McDowell closed the public hearing.

Commissioner Wingerter moved for approval of the Grant Application and Resolution. Commissioner Keating seconded the motion. Motion carried.

B. Notice of Application for Transfer of Ownership of Full Retail Liquor License: Rimrock Bar, LLC d/b/a Rimrock Bar transferred to Debra Peterson, dba Rimrock Bar

Clerk Vitto reported this request is for a transfer of full ownership of business from Delbert Idle to Debra Peterson; the building has been purchased as well. Notices have been sent to the sheriff's office, health department and newspaper. No comments in opposition have been received to date.

Chairman McDowell opened the public hearing.

Hearing no comments in favor or opposition, Chairman McDowell closed the hearing.

Commissioner Chadwick moved for approval of the Transfer of Ownership. Commissioner Hendry seconded the motion. Motion carried.

C. CUP13-0002

Gene Wallace, Development reported this is a request by Atlas Tower USA, LLC (applicant) and Charles and Susan Miller, Elkhorn Creek Ranch, LLC (owner) for a Conditional Use Permit to allow a one-hundred twenty (120') foot telecommunications tower in the Urban Agriculture (UA) zoning district; the area is accessed off of Lake Drive. On June 11, 2013 the Planning & Zoning Commission recommended approval. To date staff has received one public comment in support via email.

Chairman McDowell opened the public hearing.

Michael Powers, representing Atlas Tower, Boulder, CO spoke in favor. Atlas Tower is an independent tower company that maintains responsibility and ownership; lease space to providers. This will be a great benefit and enhancement of emergency capabilities to the community.

Hearing no further comments in favor or in opposition, Chairman McDowell closed the hearing.

Commissioner Hendry moved for approval of the Conditional Use Permit incorporating findings of facts and conditions precedent. Commissioner Keating seconded the motion. Motion carried.

Contracts, Agreement, Resolutions

A. Professional Service Contract between NC & Sandra Baker 2013-2014

B. Professional Service Contract between NC & Cindi Wood 2013-2014

C. Professional Service Contract between NC & John D. Chambers, PC 2013-2014

D. Professional Service Contract between NC & Fuller, Sandefer & Associates, LLC 2013-2014

E. Professional Service Contract between NC & Timothy C. Cotton, PC

Commissioner Hendry moved for approval of items A-E. Commissioner Chadwick seconded the motion. Motion carried.

F. Professional Services with WLC Proposal for Alcova Secondary Access Road

Commissioner Hendry moved for approval of the Proposed Contract. Commissioner Chadwick seconded the motion. Motion carried.

G. Scope of Work Agreement with WLC for CR 402 Bates Creek Road Realignment

Mike Haigler, R&B Superintendent reported the agreement is with WLC to complete survey to find the existing roadway lines versus the older roadway. Upon results of survey recommendation could be made to make this the official county road and abandon the existing county road that passes through ranch land.

Commissioner Chadwick moved for approval of the Agreement. Commissioner Wingerter seconded the motion. Motion carried.

H. Amendment Modification No.1 to the Scoping Agreement with the Federal Highway Administration for Fremont Canyon Road

Mike Haigler, R&B Superintendent reported this is an amendment allows the Federal Highway Administration to extend the timeline so modifications can be made to the pay estimate.

Commissioner Hendry moved for approval of the Amended Agreement. Commissioner Wingerter seconded the motion. Commissioner Keating was opposed. Motion carried.

I. Ratification of Provider Agreement between the NC BOCC & NC Sheriff & (JJJPB) Juvenile Justice Joint Powers Board of Sheridan County

Attorney Malone this is the same standard agreement that has been entered into in years past; rates and terms have stayed the same. County legal has approved as to form.

Commissioner Hendry moved for approval of the Agreement. Commissioner Wingerter seconded the motion. Motion carried.

J. Resolution 39-13 Renaming a Portion of County Road 505 & a Portion of State Highway 251, from Circle Dr. to Casper Mountain Road

Attorney Malone reported this request has gone through the public notification process and has received comments in favor. County Legal has approved as to form.

Commissioner Chadwick moved for approval of the Resolution. Commissioner Wingerter seconded the motion. Motion carried.

K. Resolution 40-13 Submit a Consolidated Annual Boundary & Annexation Survey (BAS0, for the U.S. Census Bureau & Authorizing the City (tabled until July 15, 2013)

Commissioner Keating moved to table the Resolution for the next meeting.

Board Appointments

- A. Sandra Cole – Appointment to the Citizens Transportation Advisory Commission (term ending June 30, 2016)**
- B. Steve Emery - Reappointment to the Citizens Transportation Advisory Commission (term ending June 30, 2016)**
- C. Wyoma Groenenberg - Appointment to the Community Partnership of NC (term ending June 30, 2017)**
- D. Janie Nelson - Appointment to the NC Historic Preservation Commission (term ending June 30, 2016)**
- E. Serena Cobb - Reappointment to the Memorial Hospital Board of Trustees (term ending June 30, 2016)**
- F. Matt Grant - Appointment to the Memorial Hospital Board of Trustees (term ending June 30, 2016)**
- G. Shannon Dutcher - Appointment to the NC Public Library Board (term ending June 30, 2016)**
- H. Hampton O’Neill - Appointment to the NC Public Library Board (term ending June 30, 2016)**
- I. Robert Bailey - Reappointment to the NC Planning & Zoning Commission (term ending June 30, 2016)**
- J. Renee Penton-Jones - Appointment to the NC Travel & Tourism Board (term ending June 30, 2016)**
- K. Kelly Weidenbach - Appointment to the City of Casper-NC Board of Health (filled unexpired term ending June 30, 2016)**
- L. Leanne Sims- Appointment to the NC Community Corrections Board (filled unexpired term ending June 30, 2014)**
- M. Leslie Fritzler- Appointment to the NC Community Corrections Board (term ending June 30, 2016)**

Commissioner Chadwick moved for approval of all the Board Appointments items A-M. Commissioner Wingerter seconded the motion. Commissioner Hendry amended the motion for the minutes to reflect the names and position. Motion carried.

Consent Agenda

Commissioner Hendry moved for approval of the consent agenda. Commissioner Wingerter seconded the motion. Motion carried.

Public Comments

Chairman McDowell opened the floor to Public Comments.

Ron Strang, Arrowhead Catering invited the BOCC to the Black Gold Grill, August 13th for lunch. He reported briefly on the activity in the Casper Mountain Trails Center, Airport Café and a future presentation to open a restaurant at Hell’s Half Acre.

BOCC thanked him for all his hard work.

Hearing no further comments, the floor was closed.

Commissioner Comments:

Chairman McDowell opened the floor to Commissioner Comments.

Commissioner Keating offered thoughts and prayers for all the families and firefighters who died in AZ.

Chairman McDowell spoke of the importance of the recent fire ban placed on June 27, 2013. He extended his prayers to the firefighter in AZ and hopes we avoid the fires this year.

Hearing no further comments, the floor was closed.

Adjournment:

There being no further business to come before the Board of Commissioners, Chairman McDowell adjourned the meeting at 6:37 p.m.



BOARD OF NATRONA COUNTY COMMISSIONERS

Bill McDowell
Chairman, Bill McDowell

ATTEST:

NATRONA COUNTY CLERK

Renea Vitto
Renea Vitto

My term of office expires
January 5, 2015