



# Natrona County Parks Board Agenda

Roy Buck, Chairman  
Jim Miller, Secretary  
Stuart Hill, Member  
Tina Kruse, Member

Thursday, February 11, 2021 5:30 p.m.  
Natrona County Courthouse, 200 North Center, Casper, Wyoming  
2<sup>nd</sup> Floor, Old District Courtroom #1

Functions as an Advisory Board to the County Commissioners, makes recommendations on Projects, Programs and Policies

- I. CALL MEETING TO ORDER
- II. ROLL CALL
- III. APPROVAL of the January 14, 2021 Minutes
- IV. REPORTS - Parks Director

## A. MOUNTAIN PARKS UPDATE:

1. **Mountain water system:** The water system is still turned off but the electrical was installed to the pump house this week. Our contractor is still awaiting the delivery of the chlorination unit so he can install it. I am still waiting for Rocky Mountain Power to restore power to the old lodge site in hopes that the water could then be turned on.
2. **Trail Center:** The installation of the meter hub and electrical panel is complete and the lines that go down to the stadium area have been tested and are in working order. Upon the installation of power to the meter and certification by Rocky Mountain Power we will have power. I am still awaiting a confirmation from Rocky Mountain Power for the installation. We still have the small generator providing temporary power to the buildings located in the stadium area.

At this time I have nothing new to report on the progress of the design phase of the new lodge. We are looking for additional funding sources to assist with the construction.

3. **Rotary Park Bridal Trail Construction:** I still plan on adding some stairs at the uppermost end of the new trail were it joins the existing Bridal Trail next spring.

## B. PATHFINDER/ALCOVA UPDATE:

1. **Road Maintenance Project:** 71 Construction had completed the installation of all the gravel on the roads however; there is additional work to be done on the driveway approaches that were left below grade and need to be raised and countered. All the concrete aprons have been installed as well as all of the culverts. I expect to do a final walk through of the area by the end of February.

2. **Full Hookup Bath House:** Haass Construction will return in early spring to charge the water system in the bathhouse facility and to fix any punch list items and prepare for final inspections.
3. **Lowering of Alcova Lake:** The BOR has re-stabilized the lake at its winter elevation.
4. **Disturbance of Federal Land without a permit:** On 12/16/20 during my inspection of 71 Constructions work in the Cabin Area, I observed a backhoe grading a large area of the ground around Cabin #87 (John Nicolaysen). I sent a letter out on February 5, 2021 directing the lease to repair the damages to our satisfaction or there could be additional enforcements not to exclude termination of the lease.
5. **RFP Pathfinder Master Plan Project:** Preparation of a Request for Proposals (RFP) for a Master Plan project near the Pathfinder Marina campground is underway. Please recall the master plan directed conceptual designs for every campground at Alcova and Pathfinder reservoirs. This RFP will be for the design and construction management for the building out a new campground and parking area near the boat ramp at the Pathfinder Marina. Design will takeplace during the 21/22 year and construction will follow thereafter.

**VI. CivicRec (online reservation system):** The Parks & IT Departments contracted with CivicRec to develop an on line reservation system for Camping sites, Shelter sites and Boat dock sites etc. We are planning on going to a (soft live) in April and we are currently running test on the system to become familiar with how it works.

The campsites locations that will be reserve able this year are the entire Mountain campsite areas, Black Beach and Okie Beach. We will also have the Shelters and Full Hookup campsites available for reservations. There will be a campaign to educate the public as to how they might utilize the new system. Campers will still only be able to stay 10 days in any one campsite however; the convenience of the system will be that once an individual has registered in the system they can make a reservation online, on their phone or in our office. We will be giving the Parks Board an overview of the system in the near future.

**VII. New Parks Assistant:** Mr. Bob Adams the new assistant to the Roads, Bridges and Parks Director will be coming onboard March 8, 2021. Mr. Adams comes from the Colorado area where he has had over 28 years of experience managing Parks and Recreation operations.

**VIII. PUBLIC COMMENTS**

**IX. BOARD MEMBER COMMENTS**

**X. ADJOURNMENT**

\*The agenda is subject to amendment\*