



NATRONA COUNTY PARKS BOARD AGENDA

Roy Buck, Chairman
Open, Vice-
Chairman
Jim Miller, Secretary
Stuart Hill, Member
Tina Kruse, Member

Thursday, March 11, 2021 at 5:30 p.m.
Natrona County Courthouse, 200 North Center, Casper, Wyoming
2nd Floor, Old District Courtroom #1

Functions as an Advisory Board to the County Commissioners, makes recommendations on Projects, Programs and Policies.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL of the February 11, 2021 Minutes

IV. REPORTS - Parks Director

A. Chairman Resignation

Mr. Buck has given resignation notice to the Board of County Commissioners effective March 31, 2021.

B. MOUNTAIN PARKS UPDATE:

1. **Mountain water well system:** The water system is still turned off and we are still awaiting the shipment of the chlorinator.
2. **Trail Center:** Rocky Mountain Power has re-established power to the temporary building and all electrical services are working with the exception of the sewage lift stations. The lift station will not be turned on until we have water to the building again. We are also waiting for a final inspection of the building and the issuance of an occupancy permit.

The design on the Trail Center has been refocused and is undergoing some revisions to try and reduce the overall cost. We will be performing geotechnical work as soon as the snow melt will allow. This work will define the best site location for the building and then the design of features around it, for example the parking lot proximity, snow removal stacking locations, utilization of the existing septic system, driveways etc.

Additional funding sources are also being explored.

3. **Rotary Park Bridal Trail Construction:** Still plan on adding stairs at the uppermost end of the new trail were it joins the existing Bridal Trail next spring and we will be placing a new directive sign at the lower end of the trail.

C. ALCOVA/PATHFINDER UPDATE:

- 1. Road Maintenance Project:** 71 Construction completed the installation of all the gravel on the roads and they are working on the driveway approaches that were left below grade and need to be raised. All the concrete aprons have been installed as well as all of the culverts. A final walkthrough was performed on 3/8/21.
- 2. Full Hookup Bath House:** Haass Construction is still planning to return in early spring to charge the water system in the bathhouse facility and to fix any punch list items and prepare for final inspections.
- 3. Disturbance of Federal Land without a permit:** Arrangements have been made to resolve the disturbance that took place on 12/16/20. The materials will be placed back in its original location on and the area will be seeded.
- 4. RFP Pathfinder Master Plan Project:** Preparation of a Request for Proposals (RFP) for a Master Plan project near the Pathfinder Marina campground is underway. Please recall the master plan directed conceptual designs for every campground at Alcoa and Pathfinder reservoirs. This RFP will be for the design and construction management to build out of a new designed campground, parking area and boat ramp adjacent to Pathfinder Marina. Design will take place during the 21/22 year and construction will follow thereafter.
- 5. Water System:** We have ordered a new pump and pipe string for the supply well. The existing pump will be upgraded and the system inspected for the upcoming season. Some minor infractions that were pointed out during a State inspection two years ago will also be repaired.

D. Reservation System (CivicRec online reservation system):

- 1.** The new CivicRec on line system for reserving Camping sites, Picnic sites, Shelters, Docks and Full Hookup sites, is tentatively scheduled to go live on April 5, 2021 but may be pushed ahead to May. The following campgrounds will be by reservation only: Black Beach, Okie Beach, Full Hookups, Beartrap, Elkhorn, Skunk Hollow, Deer Haven, Tower Hill and the Archery Range.

We will be launching some online training video's that will walk the public through how to establish an account and how to make a reservation. An individual will be able to make reservations on their computer, phone or at our office were we can make the reservation for them.

E. New Parks Assistant:

Mr. Bob Adams who was the applicant for the Assistant to the Roads, Bridges and Parks Director has declined our job offer and will not be going to work for the County.

V. PUBLIC COMMENTS (call in's)

VI. BOARD MEMBER COMMENTS

VII. ADJOURNMENT

NOTICE TO THE PUBLIC:

Members of the public wishing to address the Parks Board should provide a phone number to Mike Haigler and he will call you during the Public Comment period at the end of the meeting.

Please email Mr. Haigler at mhaigler@natronacounty-wy.gov or you can call 235-9311 and leave your name and phone number and any information related to your questions or concerns prior to 1:00 p.m. Thursday, March 11, 2021.

The agenda is subject to amendment