



**NATRONA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
SPECIAL AGENDA**

Steven Freel, Commissioner  
Dallas Laird, Commissioner  
Jim Milne, Commissioner  
Peter Nicolaysen, Commissioner  
Dave North, Commissioner

Thursday, June 29, 2023 9:00 a.m.  
Natrona County Courthouse, 200 North Center, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. CONTRACTS, AGREEMENTS, RESOLUTIONS:**

A. Investment Discussion

B. Amendment #1 to the Revocable License Agreement for Installation of Protective Bollards  
("Amendment")

C. Approval of Letter from GEO Reentry Services – Notice of Intent to Renew, Contract for Services for  
Misdemeanant Placement

**V. ADJOURNMENT**

**AMENDMENT NO. 1 TO THE REVOCABLE LICENSE AGREEMENT FOR  
INSTALLATION OF PROTECTIVE BOLLARDS (“AMENDMENT”)**

This Amendment to the Revocable License Agreement for Installation of Protective Bollards (“Amendment”) is entered into on this \_\_\_\_\_ day of June, 2023, by and between the following parties:

1. The City of Casper of Casper, Wyoming (“Licensor”), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.
2. Natrona County, Wyoming (“Licensee”), 200 North Center Street, Casper, Wyoming 82601.

Throughout this document, the Licensor and the Licensee may be collectively referred to as the “parties.”

**RECITALS**

A. On January 5, 2021, the Licensor and Licensee entered into a *Revocable License Agreement for Installation of Protective Bollards* (“Agreement”).

B. The Licensee requested that the Licensor allow the Licensee to use security planters in place of the protective bollards because the planters will provide the intended security of the bollards and are more aesthetically pleasing.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Agreement as follows:

**1. INCORPORATION OF RECITALS**

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

**2. AMENDMENT TO THE FIRST PARAGRAPH OF THE AGREEMENT**

The first paragraph of the Agreement which begins with “FOR AND IN CONSIDERATION” shall be deleted in its entirety and replaced with the following:

FOR AND IN CONSIDERATION OF THE SUM OF Ten Dollars (\$10.00), the sufficiency of which is hereby acknowledged, the CITY OF CASPER, WYOMING, 200 North David, Casper, Wyoming 82601, hereinafter called the "Licensor," HEREBY GRANTS A REVOCABLE LICENSE ("License") to NATRONA COUNTY, WYOMING, 200 N. Center Street, Casper, Wyoming 82601, hereinafter called the "Licensee," to construct, alter, operate, maintain, inspect, repair, replace, and remove security planters, herein called the "Facility," in accordance with and located upon the

following-described land situated in the City of Casper, County of Natrona, State of Wyoming, to-wit:

(See attached Revised Exhibit "A" consisting of one (1) page, attached hereto and made a part of this Agreement)

The parties agree that security planters are an acceptable replacement for the protective bollards as set forth in the proposal from the Licensee to the Licensor dated May 10, 2023, attached hereto and marked as Exhibit "B". Exhibit "B" is hereby made part of this Amendment, and the Licensee shall perform all of the work described therein.

**3. RATIFICATION**

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM



ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Bruce Knell  
Mayor

WITNESS

LICENSEE  
Natrona County, Wyoming

By: \_\_\_\_\_

By: \_\_\_\_\_


Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

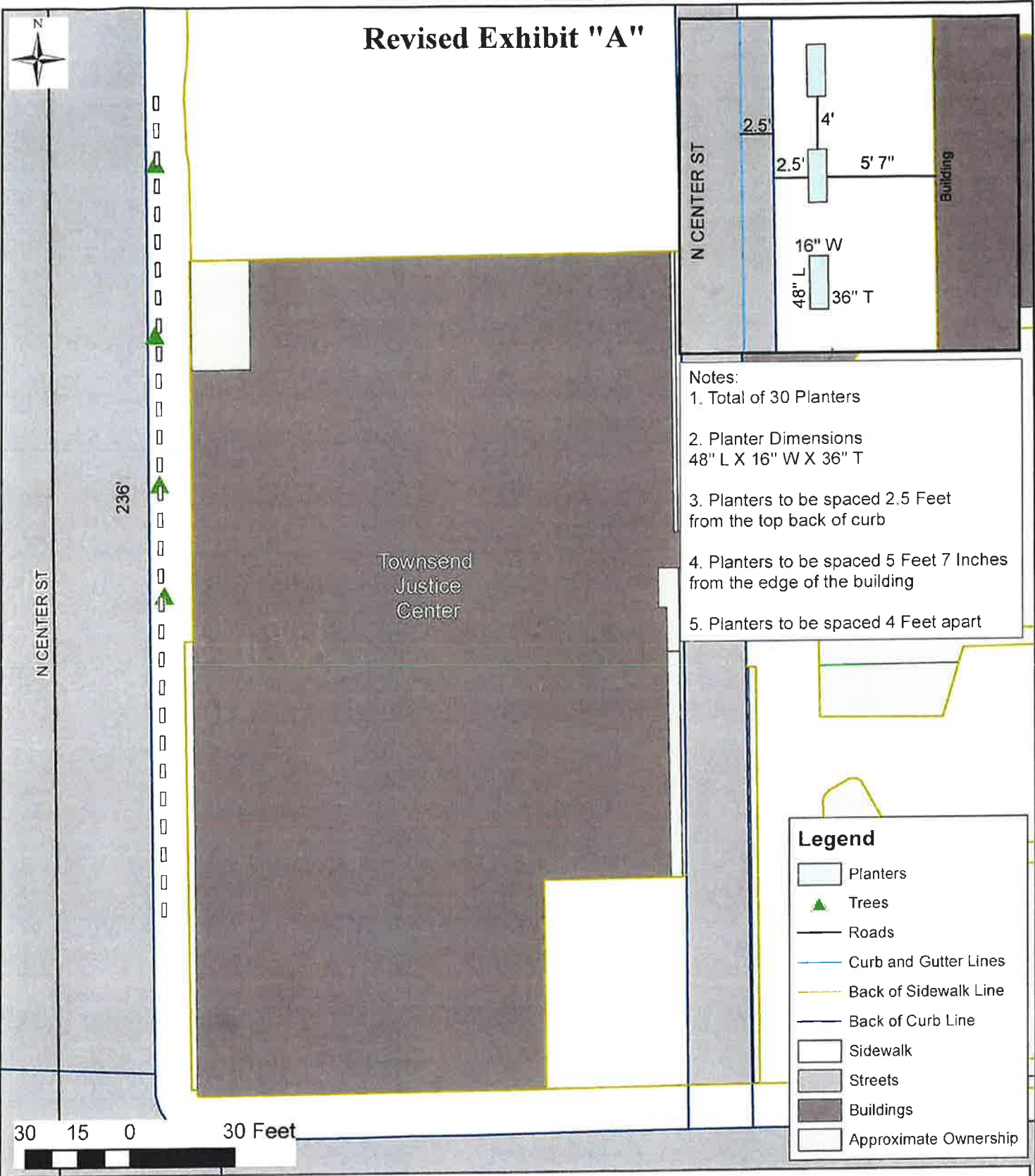
Title: \_\_\_\_\_

Title: \_\_\_\_\_

APPROVED AS TO FORM  
NATRONA COUNTY ATTORNEY  
JARED D. HOLBROOK

BY:   
DATE: 4/26/23

# Revised Exhibit "A"



## Townsend Justice Center Planters

Prepared by:  
 Natrona County GIS  
 5/17/2023



**Disclaimer:**  
 The information that is supplied by the Natrona County Geographic Information Systems (NCGIS) department is public information and must be accepted and used with the understanding that the data was collected primarily for the use and purpose of Natrona County Government. NCGIS will not be held liable as to the validity, correctness, accuracy, completeness, and/or reliability of this data. NCGIS furthermore assumes no liability whatsoever with the use or misuse of this public data.

**Map Replication:**  
 Natrona County makes published maps available as a public service. The County grants the Recipient the right to duplicate the map for their personal or business' internal use and to use the map as a source for which to create electronic data, digital maps, or other paper maps.  
 Any hardcopy maps or published data derived from this map shall clearly indicate their source with the following citation "Townsend Planters, dated 5/17/2023 (published date), was originally obtained from Natrona County Information Technology, GIS Division and was used to create this product. Natrona County assumes no responsibility for the completeness or accuracy of the data contained within."  
 If the Recipient has modified the information contained within the map in any way, the Recipient is obligated to note the types of modifications that have been performed. The Recipient specifically agrees not to misrepresent the information contained within the map, nor to imply that the County has approved any changes made by the Recipient.

## **Exhibit "B"**

### **PROPOSAL TO AMEND REVOCABLE LICENSE AGREEMENT FOR INSTALLATION OF PROTECTIVE BOLLARDS**

In 2021, Natrona County and the City of Casper entered into an agreement for a revocable license to install protective bollards on property in the area of the Townsend Justice Center, located at 115 North Center Street, Casper, Wyoming 82601. Per condition "13" of said agreement, no modifications to the license may be made unless they are made in writing, signed by both parties, and approved by the City.

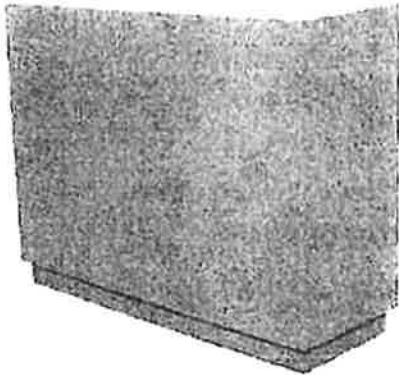
At this time, Natrona County proposes to modify the license by replacing "protective bollards" with "Security Planters." Natrona County would like to use security planters in place of the bollards because the planters, while still providing the intended security, are more esthetically pleasing. This change would benefit both the County and the City as it would provide safety and decoration to the community.

Natrona County would be responsible for maintaining the security planters and will plant flowers in each unit. The planter dimensions are as follows:

- Shape = Rectangle
- Outside Diameter = 48 inches
- Length = 48 inches
- Width = 16 inches
- Height = 36 inches
- Net Weight = 1,335 pounds
- Wall Thickness = 2 inches
- Material = Concrete
- Color = Sand
- Finish = Weather Stone

A sketch detailing the placement of the planters, the total numbers of planters, and the planter dimensions relative to the site is attached to this proposal, along with the actual product information for said planters. Further, all placement and spacing will remain ADA compliant and account for plow width and spacing for parked vehicles. Nothing in this proposal is intended to alter any other term of the agreement.

Decorative Security Barriers and Bollards / WAUSAUTILE Security Planter: Rectangle



**WAUSAU TILE Security Planter: Rectangle, 48 in Outside Dia., 48 in Overall Lg, 16 in Overall Wd**

Item 39UN96 Mfr. Model TF4356W22

Web Price ⓘ  
**\$888.16 / each**

This item requires special shipping, additional charges may apply.

Inventory 7  
LJ

Add to Cart

0 Pickup

⚠ Ships from supplier.  
Expected to arrive by end of Jun, 2023.

Ship to 82601 | Change

Shipping Weight 1335 lbs  
Ship Availability Terms

Add to List

[ J Compare

**Product Details** catalog Page N/A

Shape **Rectangle**

Outside Dia. **48 in**

Overall Length **48 in**

Overall Width **16 in**

Overall Height **36 in**

Color **Sand**

Wall Thickness **2 in**

Material **Concrete**

Finish **Weather Stone**

Net Weight **1,335 lb**

UNSPSC **21101601**

Country of Origin **USA (subject to change)**



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June 26, 2023

Chair  
Board of Natrona County Commissioners  
200 N Center St, Room 115  
Casper, WY 82601

Re: Notice of Intent to Renew, Contract for Services for Misdemeanant Placement

Board Chair,

In accordance with the terms and conditions of the above contract, Community Education Centers, Inc. ("CEC"), requests your acknowledgment of preliminary intent to continue services beyond June 30, 2023, through a forthcoming contract renewal effective July 1, 2023, subject to the availability of funding.

If you wish to continue services in the upcoming fiscal year, please acknowledge by signing below and send back via email. Kindly respond as soon as you are able.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink that reads "Derrick D. Schofield". The signature is fluid and cursive.

Derrick D. Schofield, Ph.D  
Executive Vice President, Reentry Services

Acknowledged:

\_\_\_\_\_  
Name:

Title: