

**MEETING OF THE NATRONA COUNTY LIBRARY BOARD
MARCH 9, 2022**

The meeting was called to order at 12:00 pm by President Alaina Hall.

MEMBERS PRESENT: *Cathi Carr, Chris Mullen, Vickie Cawthra,
Alaina Hall, Mike Stepp*

ALSO PRESENT: *Lisa Scroggins, Director
Kate Mutch, Assistant Director
Greta Lehnerz, Business Manager/Human Resources
Megan Bratton, PR/Marketing Manager
Dave North, Natrona County Commissioner
Beth Worthen, Library Foundation*

APPROVAL OF AGENDA

It was moved to approve the agenda. (Carr/Mullen); motion carried.

PUBLIC COMMENTS

Cathi Carr commented she enjoyed attending the Friends of the Library annual meeting. The dates for upcoming book sales are available. She also mentioned the Friends of the Library have an amazon.smile account. The Friends will receive a charitable donation if people select this account when ordering. It was noted the Library Foundation is also part of amazon.smile.

PUBLIC HEARING

Alaina Hall opened the Public Hearing at 12:05 pm to accept unanticipated income into the FY22 budget. The Public Hearing closed at 12:07 pm and the regular meeting resumed.

It was moved to accept unanticipated income of \$67,200 and distribute as follows:

Revenue

NCSD#1/Joint Powers Board \$49,000.00

Expense

Programs – Youth Services \$44,000.00

Community Outreach/Marketing \$ 5,000.00

Revenue

Grants \$ 2,000.00

(Wyoming State Library - Creative Aging program)

Expense

Programs – Adult \$ 2,000.00

Revenue

Grants \$ 1,200.0

(Blue Envelope Health Funds – oversized wheel chair)

Expense

Equipment \$ 1,200.00

Revenue

Grants \$ 10,000.00
(Wyoming Humanities Council - ARP Grant)

Expense

Contracts – Technical Support \$5,000.00
Staff Training \$5,000.00

Revenue

Grants \$5,000.00
(Wyoming Humanities Council – Story Walk Grant)

Expenses

Programs – Youth Services \$5,000.00

(Carr/Stepp); motion carried.

DISPOSITION OF MINUTES FROM THE FEBRUARY 9, 2022 MEETING

*It was moved to approve and file the minutes from the February 9, 2022 meeting.
(Mullen/Carr); motion carried.*

FINANCIAL REPORT

*It was moved to approve the Financial Report and payments for February 2022 bills.
(Stepp/Carr); motion carried.*

COMMISSIONER'S REPORT

Commissioner North reported Brook Kaufman will be leaving Casper. Her final County Commission meeting before her official resignation will be April 5. The BOCC will appoint a replacement in April to fill her term through the end of the year. The process to fill the vacancy includes receiving the top three names from the party's central committee. The BOCC will interview the candidates and then appoint a replacement.

The BOCC will send out budget request letters soon. Sales tax is down and funding from the Legislature is not finalized yet.

DIRECTOR'S REPORT

The Director reported even though the library staff is excited about The Studio, because it is retrofitted into an alcove and we are having to accommodate the HVAC noise it is not ready for the public.

The Director and the Adult Services Department Manager visited last week regarding the lack of public meeting space. She noted that her team "has to turn down at least 75% of the requests made" because the Crawford Room is either already booked to a different community group, or is reserved for a library program. Recently, we had to turn down the Wyoming Wildlife Taskforce, Wyoming Relay, and Lariat Communications. The lack of public meeting space is an ongoing (and increasing) issue for this community.

As the Director works on revising the strategic plan, it is a reminder that there are library trends and services identified as community needs that we cannot provide due to lack of space. Two specific examples that come up time and time again are the lack of quiet reading spaces, and the lack of study rooms.

The Director emailed an updated draft of the Strategic Plan to the Board and staff. To make editing easier all formatting was removed. The Board discussed the draft and made several suggestions. The Director will distribute an updated draft with staff and Board suggestions and hopes to have a final (or near-final) version available as an action item at the April meeting.

The Director is beginning preparation for #17 One cent request to both the County and City.

Cathi Carr will attend the Friends board meeting on March 16.

FOUNDATION REPORT

Beth Worthen reported they have a new board member, Bill Thompson with Jonah Bank.

Mike Stepp and Chris Mullen will attend the Foundation board meeting on March 22 in the Director's office.

ADJOURNMENT

It was moved to adjourn the meeting at 12:50 pm. (Stepp/Carr); motion carried.










