

**MEETING OF THE NATRONA COUNTY LIBRARY BOARD
JANUARY 13, 2021**

The meeting was called to order at 12:04 pm by President Kyle True.

MEMBERS PRESENT: *Kyle True, Kate Sarosy, Cathi Carr,
Alaina Hall, Mike Stepp*

ALSO PRESENT: *Lisa Scroggins, Executive Director
Kate Mutch, Assistant Director
Greta Lehnerz, Business Manager/Human Resources
Megan Bratton, PR/Marketing Manager
Angel Capone Evans, Youth Services Specialist
Jim Milne, Natrona County Commissioner
Dave North, Natrona County Commissioner
Tom Green, Deputy County Attorney
Sherry Good, Friends of the Library
Beth Worthen, Natrona County Library Foundation (via
Zoom)
Jamie Markus, Wyoming State Librarian (via Zoom)*

APPROVAL OF AGENDA

It was moved to approve the agenda. (Carr/Stepp); motion carried.

PUBLIC COMMENTS

None

DISPOSITION OF MINUTES FROM THE DECEMBER 9, 2020 MEETING

*It was moved to approve and file the minutes from the December 9, 2020 meeting.
(Hall/Sarosy); motion carried.*

FINANCIAL REPORT

*It was moved to approve the Financial Report and payments for December 2020 bills.
(Sarosy/Stepp); motion carried.*

COMMISSIONER'S REPORT

Commissioner Milne informed the Board he is no longer the Library Board liaison as he is now liaison for the Fair Board. Commissioner Dave North has been appointed by the Commission Chairman. Commissioner Milne reported there are still Natrona County CARES funds for nonprofit 501(c) (3) and encouraged the Friends of the Library to apply.

DIRECTOR'S REPORT

The Director introduced Jamie Markus, Wyoming State Librarian, who updated the Board on what the State Library is doing to support Wyoming Libraries using CARES

ACT funds. He also reported he is reading all Legislative bills and tracking any that may impact libraries.

Youth Services staff member Angel Capone Evans gave a brief 'tour' of the Kitchen a La Cart equipment just prior to the meeting and shared a dessert she had prepared for those attending the Board meeting. She recorded the first program using the mobile kitchen cart on January 7. The cart was purchased using grant funds from the Wyoming Afterschool Alliance and the Kelly Foundation, and allows NCL the opportunity to have a positive impact on community health. While the target audience for this grant is youth, the mobile kitchen programming will likely expand to include teens and adults as well.

The Director informed the Board there would be a quick tour of the new bookmobile immediately following the meeting, hosted by Lee Tschetter, the Bookmobile Driver/Coordinator. The bookmobile was funded with County and City one cent funds.

The Director and Megan Bratton are working on a "soft launch" of the bookmobile for February 2. E-invitations will be sent to all stakeholders. (COVID protocols will be in place.)

The Director is waiting for a valuation on the old bookmobile from LDV Specialty Vehicles and discussed that in addition to a financial benefit, there could also be a marketing benefit should the vehicle remain in Wyoming. The board agreed to allow the director to negotiate the sale of the vehicle.

The Creation Station / Innovaton Wyrkshop Project expansion is under way. Megan Bratton is working on updating the donor information and signage to reflect the Innovation Wyrkshop logo and the partnership with UW. The Director appointed Conrado Saldivar as the project coordinator for the Innovation Wyrkshop grant with UW, and he will present a report at the February board meeting.

The One Button Studio project is in the final stages of the bidding process. The project is being funded with a Google grant received by the Laramie County Library System. The Director appointed Betsy O'Neil as the projector coordinator for this partnership with Laramie County Library System, and she will report on this project at the March board meeting.

The Director requested a work session with the BOCC which is tentatively set for January 19 to discuss facility issues. Board members are invited to attend.

The Director distributed an updated Strategic Plan Progress Report and highlighted some of the accomplishments.

As part of the Wyoming Library Association's Legislative Committee, the Director is part of a team working to assist State Librarian Jamie Markus track pending legislation and potential impact on Wyoming Libraries. The WLA emphasizes the importance of directors building or maintaining personal relationships with elected officials, and to

keep them apprised of the important role libraries play in communities. The Director will be reaching out to all elected officials from City/County to State Federal and inviting them to tour the library and sharing our accomplishments and our needs. She asked the Board for help in this endeavor.

FOUNDATION REPORT

Beth Worthen reported this year's annual appeal is the most successful to date. Adbay is producing five short videos as part of the awareness campaign, which will be segments taken from when they shot the recent video which highlights library accomplishments during and post-COVID.

FRIENDS REPORT

Sherry Good reported the Friends will hold a by appointment only bag sale the week of February 22. There will be no entry fee. They are continuing community outreach by donating books to local agencies.

NEW BUSINESS

The Board discussed the 2021 Holidays and closures.

The EveryLibrary Institute is hosting the 2021 Wyoming Library Trustees Training Cohort in conjunction with the Wyoming Library Association and State Library. The Director signed up for training and encouraged Board members to sign up. All training is online, and offers opportunities for attendees to also participate in follow-up coaching calls with participants from across the state.

The Circulation Policy, the Gift Policy and the Public Display, Meeting Rooms and Use of Facilities Policy were presented to the Board for review.

ADJOURNMENT

It was moved to adjourn the meeting at 1:24 pm. (Sarosy/Carr); motion carried.







