

**MEETING OF THE NATRONA COUNTY LIBRARY BOARD**  
**APRIL 14, 2021**

*The meeting was called to order at 12:01 pm by President Kyle True.*

**MEMBERS PRESENT:**     *Alaina Hall, Kate Sarosy, Cathi Carr  
Mike Stepp, Kyle True*

**ALSO PRESENT:**         *Lisa Scroggins, Executive Director  
Kate Mutch, Assistant Director  
Greta Lehnerz, Business Manager/Human Resources  
Megan Bratton, P/RMarketing Manager  
Dave North, Natrona County Commissioner  
Eric Nelson, Natrona County Attorney  
Beth Worthen, Natrona County Library Foundation*

**APPROVAL OF AGENDA**

*It was moved to approve the agenda. (Hall/Stepp); motion carried.*

**PUBLIC COMMENTS**

*None*

**DISPOSITION OF MINUTES FROM THE MARCH 12, 2021 MEETING**

*It was moved to approve and file the minutes from the March 12, 2021 meeting.  
(Sarosy/Carr); motion carried.*

**FINANCIAL REPORT**

*It was moved to approve the Financial Report and payments for March 2021 bills.  
(Sarosy/Stepp); motion carried.*

**COMMISSIONER'S REPORT**

*Dave North commented on the tour and Commission orientation at the library. He was impressed with the utilization of every bit of space in the library. He reported it is budget season.*

**DIRECTOR'S REPORT**

*The Director reported on COVID procedure changes. We have resumed in-house programming, opened all computers and returned seating throughout the library.*

*The Director reported she attended the Natrona County's Elected official training. Cathi Carr, Kate Mutch and Greta Lehnerz also attended. It was very informative.*

*The Sue Jorgensen Foundation will be celebrating Wyoming Reads in person on May 18. The Library along with the NIC are partners in this event. John Jorgensen is a finalist for the Jefferson Award. He was nominated by library staff.*

*The library is a finalist for the Chamber of Commerce awards in two categories: Large Business and Community Partner.*

*Tom Popilek, the new County Property/Facilities Manager, visited the library and met with the Director and Fred Parsons. He implemented new guidelines for our county facilities request, specifically with regard to contracts.*

### **FOUNDATION REPORT**

*Beth Worthen reported she worked with Lisa to write a grant to Black Hills Energy for new library furniture.*

*The Foundation plans to thank John Jorgensen for the fifteen years he served on the Foundation board with a presentation during Wyoming Reads day on May 18.*

### **FRIENDS REPORT**

*In the absence of the Friend's President, the Director asked if a Board member could attend the next Friends meeting. Cathi Carr will try to attend the Friends meeting on April 21<sup>st</sup> at 5 pm.*

### **OLD BUSINESS**

*It was moved to accept Chapter 5: Public Display, Meeting Rooms and Use of Facilities Policy as presented. (Hall/Stepp); motion accepted.*

*It was moved to accept Chapter 9: Service Animal Policy with no changes. (Hall/Sarosy); motion carried.*

*It was moved to accept Chapter 10: Emergency Policy with no changes. (Sarosy/Carr); motion carried.*

### **NEW BUSINESS**

*It was moved to approve Budget Request letter as written and send to BOCC. (Stepp/Sarosy); motion carried.*

*Two policies were presented for review only, with no recommended updates or edits. These were Chapter 11: Confidentiality of Library Records and Patron Files and Chapter 12: Vulnerable Patron. They will be presented at the next board meeting as action items.*

**ADJOURNMENT**

*It was moved to adjourn the meeting at 12:33 pm. (Sarosy/Stepp); motion carried.*

Cathlan  
Khan  
D. K. Barney

Michael Stepp  
Michael Stepp