



**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
April 2, 2013**

The regular meeting of the Board of County Commissioners was brought to order at 5:30 p.m. by Chairman Bill McDowell. Those in attendance were Commissioners Forrest Chadwick, Rob Hendry, Matt Keating, Terry Wingerter, County Attorney Bill Knight, and County Clerk Renea Vitto..

Chairman McDowell presented the WY National Guard & Youth Program with a Proclamation proclaiming April as the Month of the Military Child.

Commissioner Hendry moved for approval of the Minutes of Proceedings for March 19, 2013. Commissioner Hendry seconded the motion. Commissioner Keating abstained from the vote. Motion carried.

Commissioner Hendry moved for approval of payment of bills in the amount of \$347,155.14. Commissioner Wingerter seconded the motion. Motion carried.

Public Hearings

A Resolution 11-13 Transfer of Funds/Unanticipated Revenue

Clerk Vitto reported it is suggested by county auditors the county should maintain a separate reserve account allowing for a minimum of three months of average operating expenses at \$3.33 Million per month. It is proposed to make a transfer of \$7.4 Million from Commissioners general accounts to cash reserve account creating a total of \$10 Million in true reserves bringing the county into compliance with auditing standards. The remainder of the \$7,746,028.70 transfer is to reimburse account lines in each dept for employee bonuses given in November and January as followed: County Clerk/Administration Salaries-\$16,000.00; County Clerk/Administration Social Security Match-\$992.00; County Clerk/Administration Medicare-\$232.00; County Clerk/Administration Unemployment Insurance-\$257.35; County Clerk/Administration Worker's Compensation-\$93.10; Clerk of District Court/Administration Salaries-\$12,500.00; Clerk of District Court/Administration Social Security Match-\$775.00; Clerk of District Court/Administration Medicare-\$181.25; Clerk of District Court/Administration Unemployment Insurance-\$230.98; Clerk of District Court/Administration Worker's Compensation-\$145.80; Commissioners/County Attorney Salaries-\$3,500.00; Commissioners/County Attorney Social Security Match-\$217.00; Commissioners/County Attorney Medicare-\$50.75; Commissioners/County Attorney Unemployment Insurance-

\$29.85; Commissioners/County Attorney Worker's Compensation-\$94.85; Child Support Enforcement Salaries-\$17,500.00; Child Support Enforcement Social Security Match-\$1,085.00; Child Support Enforcement Medicare-\$253.75; Child Support Enforcement Unemployment Insurance-\$555.64; Child Support Enforcement Worker's Compensation-\$145.10; Commissioners/Maintenance Salaries-\$8,000.00; Commissioners/Maintenance Social Security Match-\$496.00; Commissioners/Maintenance Medicare-\$116.00; Commissioners/Maintenance Unemployment Insurance\$159.20; Commissioners/Maintenance Worker's Compensation-\$216.80; Commissioners/County Development Salaries-\$8,000.00; Commissioners/County Development Social Security Match-\$496.00; Commissioners/County Development Medicare-\$116.00; Commissioners/County Development Unemployment Insurance-\$89.40; Commissioners/County Development Worker's Compensation-\$148.70; Coroner Salaries-\$1,000.00; Coroner Social Security Match-\$62.00; Coroner Medicare-\$14.50; Coroner Unemployment Insurance-\$19.90; Coroner Worker's Compensation-\$27.10; Road & Bridge/Administration Salaries-\$14,500.00; Road & Bridge/Administration Social Security Match-\$988.40; Road & Bridge/Administration Medicare-\$210.25; Road & Bridge/Administration Unemployment Insurance-\$159.05; Road & Bridge/Administration Worker's Compensation-\$392.95; Road & Bridge/Vehicle Service Salaries-\$3,000.00; Road & Bridge/Vehicle Service Social Security Match-\$186.00; Road & Bridge/Vehicle Service Medicare-\$43.50; Road & Bridge/Vehicle Service Unemployment Insurance-\$49.45; Road & Bridge/Vehicle Service Worker's Compensation-\$81.30; Road & Bridge/Parks Department Salaries-\$2,000.00; Road & Bridge/Parks Department Social Security Match-\$124.00; Road & Bridge/Parks Department Medicare-\$29.00; Road & Bridge/Parks Department Unemployment Insurance-\$19.90; Road & Bridge/Parks Department Worker's Compensation-\$54.20; Road & Bridge/Lake Salaries-\$2,500.00; Road & Bridge/Lake Social Security Match-\$135.00; Road & Bridge/Lake Medicare-\$36.25; Road & Bridge/Lake Unemployment Insurance-\$47.10; Road & Bridge/Lake Worker's Compensation-\$81.30; Sheriff/Juvenile Detention Center Salaries-\$1,000.00; Sheriff/Juvenile Detention Center Social Security Match-\$62.00; Sheriff/Juvenile Detention Center Medicare-\$14.50; Sheriff/Juvenile Detention Center Unemployment Insurance-\$19.75; Sheriff/Juvenile Detention Center Worker's Compensation-\$27.10; Sheriff/Administration Salaries-\$52,000.00; Sheriff/Administration Social Security Match-\$3,224.00; Sheriff/Administration Medicare-\$754.00; Sheriff/Administration Unemployment Insurance-\$556.60; Sheriff/Administration Worker's Compensation-\$1,363.80; Sheriff/Emergency Management Salaries-\$2,500.00; Sheriff/Emergency Management Social Security-\$155.00; Sheriff/Emergency Management Medicare -\$36.25; Sheriff/Emergency Management Unemployment Insurance-\$29.70; Sheriff/Emergency Management Worker's Compensation-\$67.75; Sheriff/Detention Center Salaries-\$80,000.00; Sheriff/Detention Center Social Security Match-\$4,170.00; Sheriff/Detention Center Medicare-\$1,160.00; Sheriff/Detention Center Unemployment Insurance-\$805.95; Sheriff/Detention Center Worker's Compensation-\$2,195.10; Sheriff/Courthouse Security Salaries-\$13,000.00; Sheriff/Courthouse Security Social Security Match-\$806.00; Sheriff/Courthouse Security Medicare-\$188.50; Sheriff/Courthouse Security Unemployment Insurance-\$158.75; Sheriff/Courthouse Security Worker's

Compensation-\$352.30; Drug Court Salaries-\$4,000.00; Drug Court Social Security Match-\$208.00; Drug Court Medicare-\$58.00; Drug Court Unemployment Insurance-\$39.80; Drug Court Worker's Compensation-\$108.40; Information Technology Salaries-\$8,500.00; Information Technology Social Security Match-\$527.00; Information Technology Medicare-\$123.25; Information Technology Unemployment Insurance-\$89.55; Information Technology Worker's Compensation-\$230.35; Treasurer Salaries-\$11,500.00; Treasurer Social Security Match-\$713.00; Treasurer Medicare-\$166.75; Treasurer Unemployment Insurance-\$197.65; Treasurer Worker's Compensation-\$50.60; Cooperative Extension Salaries-\$3,000.00; Cooperative Extension Social Security Match-\$186.00; Cooperative Extension Medicare-\$43.50; Cooperative Extension Unemployment Insurance-\$48.10; Cooperative Extension Worker's Compensation-\$81.30; Assessor Salaries-\$12,000.00; Assessor Social Security Match-\$744.00; Assessor Medicare-\$174.00; Assessor Unemployment Insurance-\$178.20; Assessor Worker's Compensation-\$132.25; Commissioners/General Accounts County Library-\$30,680.25; Commissioners/General Accounts County Fair-\$9,163.03.

Chairman McDowell opened the public hearing.

Hearing no comments in favor or opposition, Chairman McDowell closed the public hearing.

Commissioner Wingerter moved for approval of the Resolution and Transfer of Funds. Commissioner Hendry seconded the motion. Motion carried.

B. VC13-0001

Gene Wallace, Development reported this is a request by Russell Rauchfuss for a Lot Size Variance to enable the complete opening of the entire length of Rotary Park Bridle Trail for public access. The land affected by the proposed variance is an approximately 2-acres parcel, located in the Peace of the Mountain subdivision; the property is accessed from Montgomery Road. On , 2013 the Planning & Zoning Commissioner recommended approval; there has been no recent public comment.

Attorney Knight reported this newly created lot puts the property into conformance with the other lots that were there before the mountain plan was adopted; variance will follow property.

Chairman McDowell opened the public hearing.

Hearing no comments in favor or opposition, Chairman McDowell closed the public hearing.

Commissioner Wingerter moved for approval of the Variance Change incorporating the stipulations of sale of the land, staff findings of facts and proposed motion. Commissioner Hendry seconded the motion. Motion carried.

Contracts, Agreement, Resolutions

A Resolution 13-13 in Support of the Casper Area Economic Development Alliance, Inc. (CAEDA) 2013-2018 Five Year Strategic Plan

Attorney Knight reported the Resolution has been reviewed and approved as to form by County Legal.

Bill Edwards, CEADA was available for questions.

Commissioner Hendry moved for approval of Resolution. Commissioner Chadwick seconded the motion. Motion carried.

B. Ratification of Reimbursable Agreement for Fremont Canyon Road with the Federal Highway Administration

Attorney Knight reported this is a ratification of a Grant Application Submittal by the county in the amount/not to exceed \$10,000. Mill & repave Fremont Canyon Road for access, approximately 4 miles. Natrona County will pay the federal government to repair the road.

Commissioner Chadwick moved for approval of Submission of the Grant Application. Commissioner Hendry seconded the motion. Commissioner Keating was opposed.

C. Handcart Hill Unit Agreement (full agreement available for review in office)

Attorney Knight reported this is a ratification of a joiner unit agreement. Unit currently consists of 89% federal land, 11% private property of which approximately 3.88 acres is Natrona County roadway in the Goose Egg area. Test wells will be drilled by Pioneer Oil & Gas; property is currently unleased. Agreement has been approved as to form by county legal.

Commissioner Chadwick moved for approval of the Agreement. Commissioner Hendry seconded the motion.

D. Resolution 16-13 Endorsing Protest & Comments in the Proposed RMP & Final EIS for the BLM, Lander Field Office

Attorney Knight reported this process began in February 2007. Natrona County did not participate as a Cooperating Agency. A letter will be sent out with the resolution stating Natrona County's position.

Commissioner Hendry moved for approval of the Resolution and forthcoming letter. Commissioner Chadwick seconded the motion. Motion carried

Approval of the Consent Agenda

Commissioner Hendry moved for approval of the consent agenda. Commissioner Chadwick seconded the motion. Motion carried.

Public Comments:

Chairman McDowell opened the floor to Public Comments.

Linda Bergeron, Casper spoke about concerns regarding the recent Planning & Zoning Meeting and revision of Minor & Major Subdivisions.

The Commissioners reported the revision Linda is speaking is in regards to the 1998 Development Comprehensive Plan. Surrounding municipalities are coincidentally working on transportation plans and sharing information. Due to growth over the last 15 years some areas will/have been affected. The RFP is to hire an individual with the expertise in drafting the proper information. The Comprehensive Plan is required to protect ranching, farming, oil and gas, and residential uses. Without a land use plan the BLM could come in and tell the county residents what the plan for the community is. There will be a constant review for public. There will be two public hearings before any approval or denial. Commissioners also answered a question Linda had on GIS systems. All information reviewable on the GIS website is all public record available in the County Courthouse.

Judi Jones, Casper spoke of the disorganization of the last Planning & Zoning Commission Appeals Hearing on March 26, 2013. Rules, procedures and proper venues need to be reviewed for the Appeals process. She also spoke of the recent HR Director Appointment. She felt the appointment of Ed Opella is a conflict of interest and recommended the BOCC start the process over.

Janel Moore spoke regarding conflicting meeting with the City of Casper.

Chairman McDowell reported he would discuss this with the Mayor, but this has been discussed many times.

Hearing no further comments, the floor was closed.

Commissioner Comments:

Chairman McDowell opened the floor to Commissioner Comments.

Commissioner Wingerter addressed Janel Moore's comments and recent Letter to the Editor in regards to changing meeting times. Some count resident live 90 miles out.

Hearing no comments, the floor was closed.

Adjournment:

There being no further business to come before the Board of Commissioners, Chairman McDowell adjourned the meeting at 6:45 p.m.



BOARD OF NATRONA COUNTY COMMISSIONERS

Bill McDowell
Chairman

ATTEST:

NATRONA COUNTY CLERK

Renea Vitto
Renea Vitto

**My term of office expires
January 5, 2015**